



POLICY AND PROCEDURE

<u>DEPARTMENT:</u> Department of Graduate Medical Education		<u>EFFECTIVE DATE:</u>
<u>TITLE:</u> Resident Physicians, Medical and Advanced Practice Provider Student Supervision		<u>REVISION DATE:</u> 7/10/2018
<u>POLICY NUMBER:</u> 	<u>Regulatory Standard #:</u> 	<u>REVIEW DATE:</u>

I. PURPOSE:

To define the mechanisms by which Medical Staff members will supervise Resident Physicians, Medical and Advanced Practice Provider Students during their rotations at Barton Healthcare System. For clarification, APP includes Nurse Practitioners and Physician Assistant's.

Definitions:

Resident Physician: Physicians in training in an ACGME or AOA accredited residency program.

Medical Student: Individuals who are in an accredited medical school by the AAMC or AOA .

Advanced Practice Provider: A Nurse Practitioner or Physician Assistant completing their degree at an accredited institution in their specialty.

Supervising Physician: Members of the Active or Ambulatory Barton Medical Staff in good standing.

Key Words: Supervision

II. POLICY:

At all times, patient care will be the responsibility of a licensed independent practitioner with appropriate clinical privileges at Barton Health.

Resident Physicians, Medical and Advanced Practice Provider Students shall not hold membership on the Medical or Allied Health Staff and shall not be granted specific clinical privileges. Rather, they shall be permitted to function clinically only in accordance with this policy.

A. MECHANISMS:

Resident Physicians, Medical and Advanced Practice Provider Students must be associated with an accredited educational program and the experience at Barton Health must be recognized by that program. Barton Health must have a signed Affiliation Agreement with the school for all Resident Physicians, Medical and Advanced Practice Provider Students. Resident Physicians, Medical and Advanced Practice Provider Student must have at least one individual medical staff member identified as their supervising physician and the physician(s) must agree to accept responsibility for all their activities within Barton Health. Any Resident Physician, Medical and Advanced Practice Provider Students (APP) who have requested a rotation at Barton Health, must provide to the Graduate Medical Education Department prior to their start date, the required documentation to fulfill the requirements set forth by the Graduate Medical Education Department.

Supervising physicians must be members of the Active or Ambulatory Medical Staff and in good standing. The Medical Staff member must continue to meet all requirements of Medical Staff membership.

Required Documents include signed acknowledgement of: Disruptive Behavior Policy, Medical Staff Appearances, Supervision Policy and 'Barton Way' policy. A completed application and Renown Health Security and Confidential Form is also required. On line learning modules is then assigned to them for: Infection Control and Workplace Violence.

In addition, prior to the start of their education program, the Resident Physicians, Medical and Advanced Practice Provider Students program must provide a Letter of Good Standing, Certificate of Liability Insurance, dates of rotation, immunization records, CV and appropriate background check.

Each Resident Physician, Medical and Advanced Practice Provider Student will report to the Medical Staff office for orientation which includes but not limited to a Barton badge with the appropriate distinction i.e. Medical Student. Their supervising physician will verify that Medical Staff office has received all necessary documentation. This is done by signing off on a Verification by Graduate Medical Education Department form after reviewing the Resident Physician, Medical and Advanced Practice Provider's file.

Resident Physicians, Medical and Advanced Practice Provider Students must abide by all Barton Health medical staff policies and relevant hospital policies as set forth by signed acknowledgements of the required documents that were provided to them. The supervising physician (s) is responsible for assuring that Resident Physicians, Medical and Advanced Practice Provider Students are complying with all relevant policies.

B. ROTATION RULES:

1. Resident Physicians

Resident Physicians under supervision of their supervising physician are allowed to examine patients, review charts and write notes in a patients chart. The notes must be countersigned by the supervising physician within 24 hours.

They may participate in all aspects of patient care and can perform procedures as deemed appropriate by the supervising physician.

California Licensed Residents: Residents holding a valid California Medical License may write and submit orders on patients for whom they are providing care.

Non-Licensed Residents: Resident Physicians who do not hold a valid California medical license, may initiate orders under the authorization of the preceptor. The orders must be countersigned by the supervising physician within 24 hours.

It is the responsibility of the Resident Physician to discuss orders and treatment plan with their supervising physician and it is the responsibility of the supervising physician to be aware and informed of all orders by the Resident Physicians.

2. Medical Students

Medical Students under direct supervision of their supervising physician are allowed to examine patients, review charts and write progress notes in a patients chart. The progress notes must be countersigned by the supervising physician within 24 hours. They are not permitted to place orders but may discuss the patients treatment plan with their supervising physician or preceptor.

They may participate in all aspects of patient care and can perform procedures as deemed appropriate by the supervising physician.

3. Advanced Practice Provider (APP) Students

Advanced Practice Provider (APP) students under direct supervision of their preceptors supervising physician are allowed to examine patients, review charts and write progress notes in a patients chart. The progress notes must be countersigned by the supervising physician within 24 hours. They are not permitted to place orders but may discuss the patients treatment plan with their supervising physician or preceptor.

They may participate in all aspects of patient care and can perform procedures as deemed appropriate by the supervising physician.

C. EVALUATION OF RESIDENT PHYSICIANS, MEDICAL AND ADVANCED PRACTICE PROVIDER STUDENTS

Evaluation forms for Resident Physicians, Medical and Advanced Practice Provider Students are completed by the supervising physician or preceptor at the conclusion of their rotation. Evaluations are confidential. The evaluation forms are initiated by the school and returned to the school directly by the supervising physician. If Barton Health or the supervising physician has questions or concerns, they should contact the schools liaison or course coordinator.

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